



## Herricks Public Schools Board of Education

999B Herricks Road  
New Hyde Park, NY 11040  
<https://www.herricks.org/HUFSD>

### Regular Meeting ~ Agenda ~

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Thursday, December 12, 2019

7:30 PM

Herricks Community Center

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I Call to Order

II Executive Session

III Meeting Reconvened

IV Pledge of Allegiance

V Announcements and Correspondence

VI Recognition of Outstanding Student Achievement

VII Questions or Comments from the Public

*This is the time period designed for the public to address the Board. Please limit your questions or comments to three minutes per person. Guidelines include the following:*

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- The Board of Education is not permitted to address personnel or individual student matters in public session. Operational matters should be directed to school administration for handling.*
- The person posing a question or comment should state their name.*
- Only residents and employees of the District may pose questions or comments.*

VIII Recommended Actions - Routine Business

**A Approval of Minutes**

**1 Minutes - November 21, 2019**

The following resolution has been prepared for the Board's consideration:  
**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the November 21, 2019 Minutes.

**B Approval of Personnel Report**

**1 Personnel - December 12, 2019**

The following resolution has been prepared for the Board's consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the December 12, 2019 Personnel Report.

**C Acceptance of Report of Committee on Special Education**

**1 Report of Committee on Special Education - December 12, 2019**

The following resolution has been prepared for the Board's consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the December 12, 2019 Report of Committee on Special Education.

**D Approval of Transfer Report**

**1 Approval of Transfer - December 12, 2019**

The following resolution has been prepared for the Board's consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the December 12, 2019 Transfer Report.

**E Approval of Treasurer's Report**

**1 Treasurer's Report - September 2019**

The following resolution has been prepared for the Board's consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the September 2019 Treasurer's Report

**F Approval of Warrants**

**1 Warrants - December 12, 2019**

The following resolution has been prepared for the Board's consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Warrants:

General Fund Schedule: 47 through 50

Trust & Agency Schedule: 15 & 16

**G Acceptance of Business Reports**

**1 Business Reports - December 12, 2019**

The following resolution has been prepared for the Board's consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the following Business Reports:

Appropriation Status through September 2019

Budget Transfer September 2019

Revenue Status through September 2019

System Audit Analysis September 2019  
Trial Balance through September 2019  
Cash Flow through September 2019

Quarterly Extra Classroom Activity Fund for period:  
July 2019 through September 2019

IX Technology Update: Chris Connors and David Pickman

X Recommended Actions - New Business

**A Acceptance of Agreement with the Dormitory Authority of the State of New York (DASNY-Project #17076)**

The following resolution has been prepared for the Board's consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Grant Disbursement Agreement with the Dormitory Authority of the State of New York for a State and Municipal Facilities (SAM) Program Grant in the amount of \$125,000 to be used towards the purchase and installation of stage curtains and lighting at the Middle School and High School, (Project ID#17076)), and

**Be It Further Resolved:** that the President of the Board of Education be authorized to execute the necessary paperwork for this grant on behalf of the Board of Education.

**Note:** This Grant was secured by Assemblyman Anthony D'Urso.

**B Acceptance of NY State Grant-In-Aid**

The following resolution has been prepared for the Board's consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the receipt and disbursement of a general purpose NYS Grant-In-Aid for the 2019-2020 school year in the amount of \$25,000.

**Note:** The \$25,000 Grant-In-Aid was secured for the District by New York State Assemblyman Anthony D'Urso. The budget will be increased by said amount for the purchase of audio and video equipment for the high school cafeteria.

**C Approval of Elementary Rainforest Butterfly Program**

The following resolution has been prepared for the Board's consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Steve Fratello from Rainforest Exploration, Research and Education, 11 First Street, West Islip, NY 11795 to present a Rainforest Butterfly program to Grade 3 at Center Street on May 29, 2020, for a fee of \$571.20, which includes Nassau BOCES administrative fees.

**Note:** The Rainforest Butterfly Exploration, allows students to glimpse into the tremendous beauty contained in the butterfly world by observing spectacular displays of tropical rainforest butterflies and moths from three major tropical rainforest regions in the world. The program will be contracted via Nassau BOCES Arts in Education Program. Net aid is approximately 60% back to the Herricks School District.

**D Approval of Summer Writing Programs 2020**

The following resolution has been prepared for the Board's consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following fees and salaries for the 2020 Summer Writing Programs at the High School and Middle School:

**Fees:** \$150.00 per student (minimum of 14 students for each program)

**Salaries:** Lead Teacher/Director - \$1631.60 (for each program)  
Teacher (based on enrolment) - \$45.00 per hour (up to 15 hours for each program)

**Note:** The Summer Writing Program is a one-week (August 10-August 14, 2020) intensive creative writing workshop for Herricks' students. The program was a huge success last summer. Registration is open to all students entering grades 6 through 12 for the 2020-2021 school year. Students will learn skills and tips to hone their creative writing skills through writing and revision sessions. If 20 or more students enroll in either program, the class will be split into two and we will hire an additional teacher based on the enrollment fee collected. The rate for the additional teacher will be as noted above.

**E Approval of Agreement with GradImages for 2020 Middle School Graduation**

The following resolution has been prepared for the Board's consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves an Agreement and Rider with GradImages for Graduation Photography Services at no cost to the district;

**Be It Further Resolved,** that the President of the Board of Education be authorized to sign the agreement and rider on behalf of the Board of Education upon District Attorney's approval of agreement.

**F Approval of Partners In Safety, Inc.**

The following resolution has been prepared for the Board's consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves an agreement with Partners In Safety, Inc., 15 North Broadway, Suite D, White Plains, New York 10601, for 2019-2020 to provide drug and alcohol testing for School bus drivers, as required by law, at a cost of \$37.00 per employee plus any additional charges that may incur and;

**Be It Further Resolved:** that the President of the Board of Education be authorized to sign the agreement on behalf of the Board of Education.

**G Approval of School Source Technologies, LLC**

The following resolution has been prepared for the Board's consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a proposal with School Source Technologies, LLC., 1393 Veterans Memorial Highway, Suite 315N, Hauppauge, NY 11788, for transportation advisory and consulting services at a fee of \$12,500.00 for a completed study and \$12,500.00 contingent upon a specified level of savings to the district.

**Be It Further Resolved**, that the President of the Board of Education be authorized to sign the agreement on behalf of the Board of Education upon District Attorney's approval.

**H Approval of Establishment of Petty Cash Fund**

The following resolution has been prepared for the Board's consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves that the Superintendent of Schools, be authorized to establish a Petty Cash Fund in accordance with Section 170.2 (b) of the Commissioner's Regulations to be located in the Transportation Office in the amount of \$50.00 and Marty Abrams be appointed the custodian of this Petty Cash Fund.

**I Acceptance of Donation from the Denton Avenue PTA**

The following resolution has been prepared for the Board's consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the following donation with a total value of \$1,299.95, from the Denton Avenue PTA, 1050 Denton Avenue, New Hyde Park, NY 11040. The item will be used by Denton Avenue Elementary School.

CSL2700 27" Roll-Blue Laminator

**J Acceptance of Donation from Searingtown Elementary School PTA**

The following resolution has been prepared for the Board's consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts a monetary grant in the amount of \$1,500.00 from the Searingtown Elementary School PTA, 106 Beverly Drive, Albertson, NY 11507, to support the SEAR-Reads program at Searingtown Elementary School.

**K Approval of Obsolete Library Materials**

The following resolution has been prepared for the Board's consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the disposal of obsolete library materials from the Middle School Library.

**Note:** Many of the books are over 20 years old, as well as being outdated, duplicates or damaged beyond repair.

**L Approval of Obsolete Library Materials**

The following resolution has been prepared for the Board's consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the disposal of obsolete library materials from the Denton Avenue School Library. The library materials are outdated as per the American Library Association and New York State library collection standards.

**M Approval of Obsolete Library Materials**

The following resolution has been prepared for the Board's consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the disposal of obsolete library materials from the High School Library.

**Note:** As per the American Library Association and NY state library collection

standards, the library materials are outdated and irreparable.

#### **N Approval of Agreements for Special Education Related Educational Services**

The following resolution has been prepared for the Board's consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves agreements for Special Education Related Educational Services for selected students and Special Education Consulting Services to the District during the 2019-20 School Year with the following service providers and authorizes the Board of Education President to execute the respective agreements once prepared.

1. The Hagedorn Little Village School (2)
2. Long Island ABA/Kids Spectrum Services, Inc.

**Note:** This contract has been approved by District Attorney.

#### **XI Questions or Comments from the Public**

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#### **XII New Business and Future Agenda Items**

#### **XIII Future Business - Meetings are held at 7:30 PM unless otherwise noted**

January 16, 2020	Community Center	Regular Meeting & Claims Audit Committee Meeting
January 30, 2020	High School Cafeteria	Regular Meeting – Board meets with HS Students at 6:30pm
February 13, 2020	Community Center	Regular Meeting
February 27, 2020	Community Center	Regular & Budget Meeting #1
March 12, 2020	Community Center	Regular & Budget Meeting #2

**Note:** While the Board will make every attempt to adhere to the above schedule, it is possible that urgent business, of which the board is not currently aware, could force a postponement of any topic. Agenda items can be confirmed by checking the individual meeting agenda, which is posted in each of our schools and on the Herricks website, or by calling Betty Ann at 305-8901.

#### **XIV Adjournment**